



Italian Embassy
in the People's Republic of China
意大利驻华使馆



Camera di Commercio Italiana in Cina
中国意大利商会
China - Italy Chamber of Commerce

Documents required by the Visa Offices in China for the business visa application of the Members of the China-Italy Chamber of Commerce.

- 1 Duly filled visa application form (to be downloaded from www.ambpechino.esteri.it).
- 2 Recent passport-sized photograph.
- 3 Valid passport which must be valid at least three (3) months longer than the visa.
- 4 Return ticket or ticket booking.
- 5 Document demonstrating status as business person:
 - a. Chinese company presentation letter on headed paper in original, specifying the names, qualifications, exact period of travel and guarantee of return to China.
 - b. *business license* photocopy with Company red seal
 - c. for self-employed workers, if not on the register of professional workers, it will be valued case by case on the base of the documents produced by the applier ("*Bu Men*", journalist card, etc).
- 6 Italian company invitation letter specifying the expected business plan (please view Enclosure 1).

Invitation letter:

 - a. should be accompanied a photocopy of the signer's identity document to confirm the authenticity of the letter and protect the signer;
 - b. it must contain a reference to the art. 12 del TU 286/98
 - c. it may be a fax copy, with the possibility of requesting the original copy;
 - d. it will be valid as invitation letter for a delegation, regardless of the number of travellers, with no need of producing one letter for each member of the delegation.

Business license: CCIC can exempt their members to present the business licence, to be replaced with a document that confirms the registration to CCIC at the time of the invitation;

Hotel booking: CCIC members may produce a declaration of accommodation expenses coverage for the period of permanence, and a declaration of the name and address of the Hotel where the delegation is planning to stay in (it will be valid if declared on the invitation letter as well). The dates of Hotel booking must correspond to the dates of the invitation letter. In case the invitation letter does not specify it an Hotel booking may be requested.
- 7 Proof of economic means of support. After evaluating the economic status, in case of ABSOLUTE correspondance with the period covered by the inviting company, the applier may be exempt from producing financial support.
- 8 Health insurance: with a minimum coverage of €30,000 (for emergency hospitalization and repatriation expenses, valid for all the period of permanence in the Schengen countries)

Remarks:

The Diplomatic or Consular Representation may issue a business visa also for "learning and verifying the usage and operation of instrumental goods bought or sold with commercial and industrial cooperation contracts.